राष्ट्रिय बीमा कम्पनी लिमिटेड
RASTRIYA BEEMA COMPANY LIMITED

(नेपाल सरकारको स्वामित्व प्राप्त)

प्रधान कार्यालय, दरबारमार्ग, काठमाडौं

E-mail: info@rbcl.gov.np Website: www.rbcl.gov.np

फोन नं : ०१-५३५८८६६

फ्याक्स : ०१-५३५८७२१

पोष्ट बक्स नं. : २३८३७

च.नं./Ref. 69/023/024

27 August 2024

To Whom It May Concern

This is to certify that Mr. Prastav Koirala has successfully completed an internship in this company from 10 June 2024 to 10 July 2024. During this period, Mr. Koirala has demonstrated exceptional skills, dedication, and professionalism in the following key areas:

1. **SQL Database Management**: Effectively managed and updated client information using Microsoft SQL Server. This involved executing complex queries to modify, retrieve, and maintain data integrity, ensuring seamless and accurate data handling for critical business operations.
2. **Advanced Networking**: Played a pivotal role in designing and implementing office computer topologies. This included configuring and fitting servers, ensuring optimal network performance, and addressing any connectivity issues. Mr. Koirala collaborated closely with IT solutions experts to troubleshoot and enhance network infrastructure, contributing to the robust and reliable operation of the company's IT systems.
3. **Comprehensive IT Support**: Delivered comprehensive IT support to company staff, which involved the installation and configuration of Windows operating systems and various software applications. Mr. Koirala provided timely and effective technical assistance, resolving issues efficiently to minimize downtime and maintain productivity. This role required a thorough understanding of both hardware and software components and the ability to communicate technical information clearly to non-technical staff.
4. **Project Collaboration and Communication**: Engaged in collaborative projects with the IT department, contributing valuable insights and solutions. Mr. Koirala displayed excellent communication skills, facilitating smooth interactions between team members and other departments. This included documenting processes, creating reports, and presenting findings to senior management.

Throughout his internship period, Mr. Koirala consistently demonstrated a strong work ethic, the ability to quickly adapt to new challenges, and a keen interest in expanding his knowledge and skills in the field of information technology. His contributions have been instrumental in the successful completion of several projects, and he has proven to be an invaluable asset to our team.

We highly commend Mr. Koirala for his outstanding performance and are confident that he will continue to excel in his future endeavors.

Sincerely yours,

Koirala

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Subash Koirala

Deputy Chief Executive Officer